

Government of India

APPLICATION FORM FOR INDIAN PASSPORT AT AN INDIAN MISSION/POST

(Photocopy of this form is acceptable)

FOR THE ISSUE OF AN ORDINARY INTERNATIONAL PASSPORT FRESH/AFTER 10 YEARS/20 YEARS (FINAL)/AND FOR DUPLICATE IN LIEU OF LOST/DAMAGED PASSPORT)

Please quote your registration No.

Please register at <http://www.indianhcabuja.com/register>

You can retrieve your registration code from <http://www.lagosmart.net/hci/HCIRetrieveCode.php>

Registration No. _____

Email add: _____

Mob No. _____

40mm X 40mm
photograph Glossy
on White
Background
(Any Other will be
Rejected)

Applicant must paste
One photograph above
with half the signature on
the photograph and half
on the application

Please read the passport guidelines before you fill-up this form.

Specimen Signature

(Please Delete Inapplicable)

Payment of Fee (to be filled by applicant)

Amount Paid \$/_____by_____/Mode
of payment for delivery by mail \$/ extra to be paid as postal charges for each
passport.

1. Full Name _____
(Expanded initials) (Surname)
Aliases, if any _____

If so, give previous name in full _____

2. Date of Birth _____ Place of Birth _____
Country _____
Height _____ Colour of eyes _____ Hair _____
Visible distinguishing mark, if any _____
3. Permanent Address:
In India _____

In country of domicile _____

4. Father's Name _____ Place of Birth _____
Mother's name _____ Place of Birth _____
Nationality of father at the time of applicant's birth _____
Nationality of mother at the time of applicant's birth _____
5. Married/Unmarried (tick mark) _____
6. Name and Nationality of Spouse _____
7. Particulars of person to be intimated in the event of death or accident:
Name _____
Address _____
8. Present Passport/nationality, identity card, if any No. _____
Date and Place of Issue _____
9. Local car driving Licence No. _____
Date and Place of Issue _____
10. Educational qualification _____
(In order to determine emigration status)
11. When did applicant first leave India ? _____
When was he/she in India last ? _____
12. How long has applicant continuously resided abroad? _____
13. Present Emigration Status (ECR or ECNR) _____

14. Profession and business address_____Telephone_____
15. Please mention, if citizen of India by birth/descent/nationalization/Registration.
16. Did applicant ever possess any other nationality or travel document of any other country ? If so, please give details_____
17. Was applicant ever refused an Indian Passport? Yes/No
18. Was applicant's passport ever impounded/revoked? If so, details please. Yes/No
19. Name and address of two relatives/friends
- (1)_____ (2)_____
- _____
- _____
20. Is applicant in Government Service/Public Undertaking Service/Statutory Bodies Service of India? If so, please give details and enclose 'No objection Certificate' from your employer in original
- _____
21. Are any criminal proceedings pending against applicant in any court in India? If so, please give details _____
- Has applicant ever been repatriated from abroad to India at the expenses of the Government of India ? If so, details please _____
- _____
22. No. of lost/damaged passport _____
- Place of Issue_____
- Date of Issue_____
- Valid until _____

23. Briefly state circumstances of loss/theft/damage of passport on a plain paper and attach copy of report lodged with local police in case of loss/theft.
(ii) Give details of restriction, if any, put on applicant's damaged/lost passport.
(iii) Did applicant availed transfer of residence, foreign travel scheme facility on lost/damaged passport? If so, details please _____
24. Is applicant registered with Indian Mission/Post ? If not, is he a member of any Indian Organisation ?
25. Particulars of children, if any, to be deleted

<u>Name</u>	<u>Place & Date of birth</u>	<u>Sex(M/F)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note: separate passport will be issued to children of all ages. However, children below 15 years of age will be given a 5-year maximum validity passport.

26. DECLARATION:

I owe allegiance to the sovereignty, unity and integrity of India and have not voluntarily acquired the citizenship or travel document of another country. I have not lost, surrendered or been deprived of citizenship of India.

The information given by me is true and I am solely responsible for its accuracy. I am aware that it is an offence under the Passports Act, 1967 to furnish any false information or to suppress any material information with a view to obtaining passport or any other travel document.

Signature of applicant
Thumb imprint in case the applicant is illiterate
(Left Hand T.I. if male and right Hand T.I. if female)

Date...../Place.....

29. Specimen signature (or thumb impression of illiterate applicants) within the space given below



Check list

In case of:

1. Change in name have you enclosed the affidavit for change in name: Yes/No
2. Change in permanent address in India, have you enclosed necessary proof: (any one of the following is acceptable proof:) : Yes/No
 - (a) Ration card
 - (b) Running Bank a/c statement (in India)
 - (c) Voters ID
 - (d) Electricity or Water or Telephone Bill
 - (e) Property Tax
 - (f) Possession/Allotment letter.
3. Inclusion of husband/wife's name : Yes/No (please provide scanned copy of marriage certificate and husband or wife's passport as the case may be).
4. Deletion of husband/wife's name : Yes/No (please provide scanned copy of Divorce decree)
5. Have you signed the passport application ? : Yes /No (at the front page (specimen signature, sl. No. 25 and sl. No. 29. If the child is unable to sign, please affix thumb print)
6. Passport application for children, Declaration of parents should be filled-up (sl. no. 28) and both the parents should sign the declaration.

Please also send us the original passports for sighting and return. In case of application of minor children, parents passports also must accompanying the application for sighting.

Please ensure that the photo is 4 x 4 cms on a white background. The standards/ guidelines on photographs may seen at point no. 12 in the general guidelines for new passport

IN CASE OF **LOST PASSPORT**, ADDITIONAL DETAILS REQUIRED TO BE FURNISHED IN QUADRUPPLICATE:

i) FOUR COPIES OF PASSPORT APPLICATION FORM, ii) SEVEN PHOTOGRAPHS, iii) POLICE REPORT, AND iv) AFFIDAVIT DULY ATTESTED BY COURT WITH APPLICATION FOR DUPLICATE PASSPORT)

1. NAME
2. ALIASES IF ANY
3. NAME OF FATHER/HUSBAND.....
4. DATE AND PLACE OF BIRTH.....
5. NATIONALITY.....
6. OCCUPATION.....
7. PRESENT ADDRESS.....
8. PERMANENT ADDRESS IN INDIA.....
.....
9. DETAILS OF THE LOST PASSPORT:
PASSPORT NO.....
DATE OF ISSUE.....
PLACE OF ISSUE.....
10. EXACT DATE OF LOSS OF THE PASSPORT.....
11. EXACT DATE OF LODGING LOSS REPORT WITH THE POLICE.....
12. EXACT DATE FROM WHICH THE APPLICANT HAS BEEN RESIDING ABROAD.....
13. WHETHER LOSS OF PASSPORT CIRCULAR HAS BEEN ISSUED BY THE CONCERNED PASSPORT ISSUING AUTHORITY.....
14. CERTIFIED THAT ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE
NAME